

**REGULAR MEETING
MINUTES OF MARCH 9, 2005**

Following the *Committee of the Whole Meeting (**Discussion Items Agenda/Attendance Record attached hereto*), President Crown called to order the Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute was led by Mr. McDonough. Roll call, by Mrs. Tremblay, recorded all nine members of Council present, as follows: Mr. Broglie, Mr. Byers, Mr. Cindric, Mrs. Damits, Mr. Donovan, Ms. Koerbel, Mr. McDonough, Mr. Stewart and Mr. Crown. Also present were Manager Vukotich, Assistant Manager Sample, Solicitor Wolfe, and Engineer Minsterman.

OATH OF OFFICE

During Committee of the Whole: The Oath of Office was administered by Mayor Hull to the following appointees: Douglas Clark, Building Code of Appeals, Linda Breeden, and Ralph W. Mills, Zoning Hearing Board.

APPROVAL OF BILL LIST

MOTION: It was regularly moved by Ms. Koerbel, seconded by Mr. Cindric, to approve the March 9, 2005 List of Bills.

MOTION carried by Unanimous Roll Call Vote (9-0) with exceptions noted by Mrs. Damits (#453.23) and Mr. Donovan (#410.24, #411.24, #430.24).

APPROVAL OF MINUTES

February 23, 2005 – Not Available

CITIZEN'S PRESENT TO ADDRESS COUNCIL

During Committee of the Whole: Fred Peelor, 4 Lawson Avenue – Mr. Peelor reported his dissatisfaction with Jordan Tax Service concerning the filing of his, and his wife's, Act 511 taxes. Manager Vukotich was asked to follow-up on this complaint with Jordan Tax and Mr. Peelor.

ENGINEER'S REPORT

Engineer Minsterman had nothing to report.

SOLICITOR'S REPORT

Solicitor Wolfe reported that the first motion on the agenda was requested by Mr. Mike Schneider of the DCNR and will serve to meet his requirements, in lieu of a deed, to complete the DCNR grant for expense reimbursement for the Duncan II property.

President Crown reported that an Executive Session of Council was held prior to the meeting to discuss a personnel matter.

OLD BUSINESS

Ms. Koerbel reported that the committee is working on the next newsletter and it is their intention to solicit business advertisements to offset the costs. No member of Council objected.

BUSINESS AGENDA

GRANTS

Motion: It was regularly moved by Mr. Cindric, seconded by Mr. Stewart, to authorize the Borough Solicitor to prepare, execute and record a Declaration of Covenant for lot and block #68-F-250 in association with the DCNR grant application requirements.

MOTION carried by Unanimous Roll Call Vote (9-0).

FINANCE

Motion: It was regularly moved by Mr. Broglie, seconded by Mr. Donovan, to adopt Resolution No. 2005-03 amending Resolution No. 2004-19, increasing the sewer usage and reconstruction fund basic charge (surcharge fee) to \$4.00 per 1,000 gallons of water used, and to notify the PA American Water Company to make this rate change no earlier than the third (3rd) quarter of 2005. COMMENTS: Manager Vukotich comments that the Sewer Budget was predicated on the increase becoming effective in April or May. Mr. Broglie made a friendly amendment for the rate to take effect May 1st; seconded by Mr. Donovan. Mr. Crown indicated that May would be too soon and the friendly amendment was withdrawn. He also commented that notice, well in advance of the increase taking effect, should be given to the residents via the newsletter, water company billing, and asked that a press release be prepared with input from Mr. Cindric and Ms. Koerbel, Public Relations.

MOTION carried by a Five (5) Yes, Four (4) No (*Byers, Cindric, Damits, Stewart*) Roll Call Vote.

Motion: It was regularly moved by Mr. Broglie, seconded by Ms. Koerbel, to approve a revised 2005 sewer fund budget; providing for an increase in surcharge related income and an increase in Consent Order expenses for capital improvements and repairs.

MOTION failed by Five (5) No, Four (4) Yes (*Broglie, Byers, Koerbel, McDonough*) Roll Call Vote.

Motion: It was regularly moved by Mr. Broglie, seconded by Ms. Koerbel, to adopt Resolution No. 2005-04 establishing a separate checking account fund for use by the Crafton Planning Commission, and establishing certain use guidelines, escrow accounting, and designation of official account signatories.

MOTION carried by Unanimous Roll Call Vote (9-0).

Motion: It was regularly moved by Mr. Broglie, seconded by Ms. Koerbel, to reallocate funds in the 2005 General Fund Budget and transfer \$5,000 to the Crafton Planning Commission Account under a new line item #414.53, and further re-allocate funds as follows: Decrease Receipt line item #380.07 Developer Engineer Reimbursement to \$1,000. and Decrease line item #380.08 Developer Solicitor Reimbursement to \$1,500, decrease Expense line item #404.31 (Solicitor) to \$33,500. and line item #430.31 (Engineer) to \$11,000.

MOTION carried by an Eight (8) Yes, One (1) No (*Byers*) Roll Call Vote.

Motion: It was regularly moved by Mr. Stewart, seconded by Mr. Cindric, to authorize the Borough Manager work with the Crafton Volunteer Fire Department in making application to the PEMA Volunteer Loan Assistance Program for a fire truck loan in the amount of \$160,000. in accordance with DCED requirements.

MOTION carried by an Eight (8) Yes, One (1) No (*Damits*) Roll Call Vote.

ADMINISTRATIVE:

Motion: It was regularly moved by Mr. Donovan, seconded by Mr. Stewart, to adopt a Travel Expense Policy establishing guidelines for travel expense reimbursement, mileage reimbursement, and reimbursement for other travel related expenses, for both Borough Officials and Borough Employees.

MOTION carried by an Eight (8) Yes, One (1) No (*Broglie*) Roll Call Vote.

SET AGENDA BUSINESS-REGULAR MEETING OF MARCH 23,2005

None

ADJOURNMENT

MOTION: It was regularly moved by Mr. Broglie, seconded by Mr. Donovan, that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote.

Respectfully submitted,

Mary Tremblay, Borough Secretary

**Borough of Crafton
Committee of the Whole Meeting
March 9, 2005**

7:00 p.m.

Attendance: Mr. Broglie, Mr. Byers, Mr. Cindric, Mrs. Damits, Mr. Donovan, Ms. Koerbel, Mr. McDonough, Mr. Stewart and Mr. Crown. Also present were Manager Vukotich, Assistant Manager Sample, Solicitor Wolfe, and Engineer Misterman

**Oath of Office
Zoning Hearing Board and
Building Code of Appeals Board Appointees**

CITIZEN'S COMMENTS: Mr. Fred Peelor, 4 Lawson Street – Subject: Jordan Tax Collection
(See Minutes)

Discussion Items

- Sewer Fund Budget
- Sewage Surcharge Increase
- Flow Monitoring-Three Rivers Wet Weather planning participation
- No Parking / Resident Parking – Streets/Locations
- Rescue/Pumper – Alternate Financing: Volunteer Loan Assistance Program
- Planning Commission – Establish Checking Account and Budget
- Administrative Policy – Travel Reimbursement