

**AGENDA MEETING  
MINUTES OF DECEMBER 14, 2005**

**Committee of the Whole Meeting Minutes – None**

**CALL TO ORDER**

President Crown called to order the Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Chief Rost requested a moment of silence in honor of Pa State Police Corporel Joseph Pokorney; and Flag Salute was led by Mr. Byers. Roll call, by Mrs. Tremblay, recorded eight (8) members of Council present, as follows: Mr. Byers, Mr. Cindric, Mrs. Damits, Ms. Koerbel, Mr. McDonough, Mrs. Sappie, Mr. Stewart and Mr. Crown; *Mr. Donovan arrived approximately 10 minutes late.* Also present were Mayor Hull, Manager Sample, Solicitor Wolfe and Engineer Wagner.

**APPROVAL OF BILL LIST**

**MOTION:** It was regularly moved by Mr. Stewart , seconded by Mr. Donovan, to approve the December 14, 2005 List of Bills.

MOTION carried by Unanimous Roll Call Vote (8-0).

**APPROVAL OF MINUTES**

**None Available**

**CITIZEN'S PRESENT TO ADDRESS COUNCIL**

None

(Mr. Donovan entered the meeting)

**ENGINEER'S REPORT**

Engineer Wagner had updated Council on the DEP Reports; that 100% of the mapping was reported but only 50% was accepted. Pennvest loan is scheduled to close on December 22<sup>nd</sup>, and the repayment schedule will begin in September 2006.

**SOLICITOR'S REPORT**

Solicitor Wolfe reported that they have been working with Manager Sample on the Pennvest Closing Documents, and the closing on the PNC Line of Credit was previously completed.

**2006 General Fund Budget and Road Fund Budget Review**

Mr. Crown advised that the proposed Budget was provided for 10 day public inspection, and is on the Business Agenda for adoption. He asked if there were any comments or questions. Ms. Koerbel asked why the Council salary had not been removed. Mr. Sample stated that this matter was discussed during the Budget meetings, but there was no conclusive decision or directive. Ms. Koerbel re-iterated her prior comments that with the current financial condition, she proposes that Council forego their salary. Mr. Cindric felt that it should be a decision of each individual Councilperson whether they choose to retain their salary towards expenditures and meeting attendances, or give it back or re-allocate it to another line item such as the library, etc. Ms. Koerbel stated that would be fine if all of Council did attend all meetings or incurred out-of-pocket expenses, but not all of Council does. She continued, that it's not giving the taxpayers a fair shake especially with the recent suggestions on fiscal prudence; it's a small price to pay. Mr. Stewart believes that there is a lot of work done by Council, and they are entitled to that money.

**PRESIDENT'S COMMENT:** Mr. Crown reported that an Executive Session was held prior to the meeting to discuss some personnel and personnel wage issues. Mr. Donovan apologized for his tardiness.

**BUSINESS AGENDA**

**BUDGET AND FINANCE**

**MOTION:** It was regularly moved by Mr. Cindric, seconded by Mrs. Sappie, to Adopt Ordinance No. 1573 of the Borough of Crafton Amending and Restating Article III of Chapter 201 of the Crafton Borough Code of Ordinances, Taxation, to Levy, Assess and Collect an Emergency and Municipal Services Tax on Individuals for the Privilege of Engaging in an Occupation within the Borough and to Establish Regulations Related Thereto. **COMMENTS:** Mr. Cindric asked to review the changes; Mr. Crown advised that the cap was salary cap was raised from \$2,000. to \$12,000, and anyone under \$12,000. would only pay a reduced tax in the amount of \$10.00 instead of \$52.00.

MOTION carried by an Eight (8) Yes, One (1) No (*Byers*) Roll Call Vote (8-1).

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Ms. Koerbel, to adopt Resolution # 2005-20 of the Borough of Crafton Establishing a General Schedule of Fees, Costs, Charges and Expenses pursuant to Borough Ordinances and Repealing Any and All Resolutions Inconsistent therewith, \*with the approved changes. **COMMENTS:** Mr. Stewart asked why the suggested changes to the rental property inspection fee hadn't been made. Mr. Sample stated that it was discussed but there was no definite decision or directive given. Mr. Skorich said he knows of only one turnover during this past year. Mrs. Sappie suggest the following: Friendly amendment: To amend the rental inspection fee section to include language to waive the fee for any additional inspection required within a one year period from the date of the 1<sup>st</sup> inspection. Ms. Koerbel added that the reason for this requirement is to insure property upkeep especially by absent landlords.

MOTION carried by an Eight (8) Yes, One (1) No (*Byers*) Roll Call Vote (8-1).

**MOTION:** It was regularly moved by Ms. Koerbel, seconded by Mr. Donovan, to adopt Resolution # 2005-21 Fixing the Annual Salaries of Certain Employees of the Borough of Crafton, Commencing with January 1, 2006, Establishing Holidays, Vacations, Sick Leave and Other Benefits and Providing Disciplinary Procedures for the Violations Thereof; and, Repealing Inconsistent Ordinances and Resolutions.

MOTION carried by Unanimous Roll Call Vote (9-0).

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Stewart, to adopt the 2006 Borough of Crafton General Fund and Special Road Improvement Fund Budget.

MOTION carried by a Five (5) Yes, Four (4) No (*Cindric, McDonough, Mrs. Sappie, Mr. Stewart*) Roll Call Vote (5-4).

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Ms. Koerbel, to approve the advertisement of an Ordinance fixing the tax rates on Real Property for the 2006 Fiscal Year at 5 mills for General Fund purposes and 1 mill for the Special Road Improvement Tax Levy.

MOTION carried by a Five (5) Yes, Four (4) No (*Cindric, McDonough, Mrs. Sappie, Mr. Stewart*) Roll Call Vote (5-4).

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Ms. Koerbel, to adopt Resolution # 2005-22 Authorizing the Issuance of a Tax and Revenue Anticipation Note, Series 2006; Accepting the Proposal of PNC Bank at a rate of 4.19%, borrowing \$380,000.

MOTION carried by an Eight (8) Yes, One (1) No (*Byers*) Roll Call Vote (8-1).

**MOTION:** It was regularly moved by Mrs. Damits, seconded by Mr. Donovan, to adopt Resolution # 2005-23 confirming the requirement of a 5% Contribution by the Police Officers to the Police Pension Fund for the Year 2006. **COMMENTS:** Solicitor Wolfe stated that generally a resolution would be needed to eliminate the contribution rather than confirm a required contribution, but since the Borough has gone so long without requiring a contribution he does recommend adopting a resolution just to clarify this fact.

MOTION carried by an Eight (8) Yes, One (1) No (*Stewart*) Roll Call Vote (8-1).

**MOTION:** It was regularly moved by Mr. Stewart, seconded by Mr. Donovan, to accept Jordan Tax Service as the deputized collectors of the 2005 Delinquent Real Estate Taxes for Crafton Borough, in accordance with action taken by the Property Tax Collector.

MOTION carried by Unanimous Roll Call Vote (9-0).

**MOTION:** It was regularly moved by Mr. Stewart, Mr. Donovan, to authorize the firm of Estermyer and Sharshan to perform the Borough's audit of the 2005 fiscal year.

MOTION carried by an Eight (8) Yes, One (1) No (*Cindric*) Roll Call Vote (8-1).

~~**MOTION:** *Withdrawn* I move to approve the KME change order for a change in the building of the rescue/pumper, for an amount not to exceed \$925,000, as approved by Fire Chief Hermes.~~

**MOTION:** It was regularly moved by Mr. Donovan, and seconded by Ms. Koerbel, to approve an amendment to the Memorandum of Understanding for Borough Manager Douglas Sample to include an additional five (5) day vacation period in lieu of a salary increase.

MOTION carried by a Five (5) Yes, Four (4) No (*Byers, Cindric, Mrs. Sappie, Mr. Stewart*) Roll Call Vote (5-4).

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. McDonough, to approve an amendment to the Memorandum of Understanding for Building Inspector/Code Enforcement Officer Samuel Skorich to include an additional five (5) day vacation period in lieu of a salary increase.

MOTION carried by a Five (5) Yes, Four (4) No (*Byers, Cindric, Mrs. Sappie, Mr. Stewart*) Roll Call Vote (5-4).

~~**MOTION:** I move to approve a Borough regulated surcharge for a one (1) year period commencing January 2006, in an amount not to exceed .20 per unit, payable on a quarterly basis, to WasteManagement, Inc. intending to reimburse WasteManagement, Inc. for unanticipated increases in fuel costs. **COMMENTS:** It was the consensus of Council not to consider this motion, that a fuel increase was not considered in the contract, and Wastemanagement would not reduce our contract price if there was a fuel decrease.~~

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Stewart, to approve a payment to Insituform for sewer lining work completed in the Borough as of November 17, 2005, in the amount of \$64,144.80, as recommended by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (9-0).

**BOROUGH ADMINISTRATION, PROPERTIES & PERSONNEL:**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Stewart, that the Borough Secretary be authorized to advertise the 2006 organizational meeting of Crafton Borough Council, to be held on Tuesday, January 3, 2006, commencing at 7:00 pm, as required by Borough Code, and the 2006 Council meetings to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month.

MOTION carried by Unanimous Roll Call Vote (9-0).

**MOTION:** It was regularly moved by Mr. Stewart, seconded by Mr. Cindric, to authorize the Borough Manager to make application for a \$10,000. DCED grant for Public Safety equipment and/or any other Police Department-related items. **COMMENTS:** It was suggested to use these funds to replace the on-board video cameras, and for Manager Sample to work with Chief Rost on this application.

MOTION carried by Unanimous Roll Call Vote (9-0).

**SET AGENDA BUSINESS-REGULAR MEETING OF DECEMBER 28, 2005**

Adopt the Tax Enabling Ordinance.

**ADJOURNMENT**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Stewart, that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote.

Respectfully submitted,

Mary Tremblay, Borough Secretary

Approved this — day of \_\_\_\_\_, 2005.