

**REGULAR MEETING
MINUTES OF NOVEMBER 28, 2007**

President Stewart called to order the Regular Meeting of Crafton Borough Council, in Council Chambers of the Community Center; Flag Salute was led by Mrs. Sappie. Roll call, by Mrs. Tremblay, recorded seven (7) members of Council present, as follows: Mr. Byers, Mr. Cindric, Mr. Christman, Ms. Koerbel, Mrs. Sappie, Mrs. Viola, and Mr. Stewart. Also present were Mayor O'Connell, Solicitor Ayoob, Engineer Minsterman, and Manager Sample. (*Absent: Mr. Donovan, Mr. Ogden*)

APPROVAL OF BILL LIST

MOTION: It was regularly moved by Mr. Byers, seconded by Mr. Cindric, to approve the November 28, 2007 List of Bills.

MOTION carried by Unanimous Roll Call Vote (7-0), with an exceptions noted by Ms. Koerbel (#404.31. #404.32).

APPROVAL OF MINUTES

MOTION: It was regularly moved by Mr. Byers, seconded by Mr. Cindric, to approve the Meeting Minutes of November 14, 2007.

MOTION carried by Unanimous Voice Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Marie Murphy, 246 Noble – Ms. Murphy inquired on the status of the sidewalk violation at 248 Noble. Manager Sample advised that the property owner was sent violation notices, but had not made the necessary repairs, so the necessary paperwork has been filed with the Magistrate and we are awaiting a court date.

RECEIPT OF WRITTEN REPORTS

The following written reports were provided to Council: The Treasurer's Report, Financial Report, Act 511 and Trash Collection Fee Reports, Property Tax Collection Report, Police Report, Ordinance Officers report, REMs Report, CVFD reports, Animal Control Report and Engineers Report.

Motion to accept the reports (Mr. Cindric/Mr. Byers); unanimously accepted.

MAYOR'S REPORT

Mayor O'Connell reported that 218 complaints were responded to during the month of October, referred Council to the written report. She noted that Officer Heidenreich completed re-certification as a Child Safety Seat technician, and Captain Sumpter and Officer Harvison received training from the Taser Institute, and are certified to train the other officers. She noted that as a part of the training experience the tasers were used on themselves.

PRESIDENT'S REPORT

Mr. Stewart had no report.

ENGINEER'S REPORT

Engineer Minsterman reported that the sewer deficiency repairs were nearing completion. He reported that Bells Run sewer is exposed and broken again at the interceptor points, and does need immediate repairs. During heavy rain events the storm water flow is intense going through the pipe. This line is impacted by the (City) stream, and possibly the stream flow needs diverted and redirected. Maybe be waters of the Commonwealth; but possibly look to the City or DEP for assistance. The first time it was repaired by the City, the second time, it was repaired by Crafton. May also impact Alcosan's flow meters.

SOLICITOR'S REPORT

None

MANAGER'S REPORT

Manager Sample reported that Council has been provided with information on prospective automated payroll providers. Of the three companies, ADP has provided the best pricing and services, and will waive the original setup cost.

OLD BUSINESS/DISCUSSION ITEMS

- a) 2 Conditional Use Applications
Motions on Agenda to approve or deny for 7 Oregon and 212 Mueller.
- b) District Court Lease – Motion on Agenda; details term and rent.
- c) Resolution No. 2007-07 Borrowing Reimbursement – Manager Sample stated that this Resolution is necessary to reimburse the costs already incurred by the General Fund, incurred 60 days prior to loan closing.
- d) Resolution No. 2007-09 – Appointment of Independent Auditor
- e) Resolution No. 2007-10 – Verizon Franchise Agreement
- f) Ordinance No. 1586 – Local Services Tax – Reflects changes in accordance with amendments by the State; formerly the EMS Tax, change to LST.
- g) 2008 General and Road Fund Budgets – Both budgets reviewed and discussed. It was the consensus of Council to adopt the alternate General Fund Budget, as provided by Mrs. Viola, and the Road Fund budget, as originally proposed.

BUSINESS AGENDA**ADMINISTRATIVE**

MOTION: It was regularly moved by Mrs. Viola, seconded by Mr. Christman, to adopt Resolution No. 2007-09 appointing the C.P.A. firm of Case Sabatini to perform the Borough's annual Financial Audit.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved by Mr. Byers, seconded by Mr. Cindric, to adopt Resolution No. 2007-10 to approve the Verizon Cable Franchise Agreement, and authorize the execution of the Agreement by the proper Borough Officials.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved by Mr. Byers, seconded by Mrs. Sappie, to approve the District Court Lease, entered into between The Borough of Crafton and Allegheny County, which will provide rental income in years 1 through 3 of \$1,930.00 and in years 4 through 6 of \$2,050.00 per month respectfully.

MOTION carried by Unanimous Roll Call Vote (7-0).

FINANCE

MOTION: It was regularly moved by Mrs. Viola, seconded by Ms. Koerbel, to adopt the "Proposed" 2008 General Fund and Road Fund Budgets and make them available for public inspection. **COMMENTS:** It was agreed that this adoption would be for the alternate General Fund Budget and the Road Fund Budget, as originally proposed.

MOTION carried by a Five Yes, Two No (*Cindric, Viola*) Roll Call Vote (5-2).

PLANNING:

MOTION: It was regularly moved by Ms. Koerbel, seconded by Mr. Byers, to approve the Conditional Use Application to operate an Educational, Religious, Philanthropic Institution at 1-7 Oregon Avenue (Lot & Block 40-E-220) conditioned on the applicant satisfying the requirements set forth by the Crafton Planning Commission and the Borough Solicitor. **COMMENTS:** It was noted that a Variance, before the Zoning Hearing Board, will be required to satisfy the specific requirements/set backs. It was confirmed that this use will not permit the housing of any residents.

MOTION carried by a Four Yes, Three No (Sappie, Viola, Stewart) Roll Call Vote (4-3).

MOTION: It was regularly moved by Ms. Koerbel, seconded by Mrs. Sappie, to approve the Conditional Use Application to allow for the construction of a front yard parking pad located at 212 Mueller Avenue (Lot & Block 40-P-60) conditioned on the applicant satisfying the requirements set forth by the Crafton Planning Commission and the Borough Solicitor. **COMMENTS:** It was noted that a Variance, before the Zoning Hearing Board, will be required to satisfy the specific requirements; per Sec. 225-1604T(2) of the Zoning Ordinance.

MOTION carried by Unanimous Roll Call Vote (7-0).

PUBLIC WORKS

MOTION: It was regularly moved by Mrs. Sappie, seconded by Ms. Koerbel, to approve final payment to M.A. Beech, in the amount of \$12,215.19, which represents a \$4715.19 increase over the previously approved cost of \$7,500.00. **COMMENTS:** Manager Sample noted that this increase is a result of the amount of overtime; three weekends, to timely complete this work.

MOTION carried by Unanimous Roll Call Vote (7-0),

COUNCIL COMMENTS/COMMITTEE REPORTS

- Ms. Koerbel – Reminded everyone of the Historical Society’s upcoming Gala; Dec. 1st.
- Mrs. Sappie – Announced details of the next Sr. Citizen dinner, scheduled for Dec. 1st.
- Mr. Christman – Reported that Crafton Celebrates just completed two small fundraisers.

ADDITIONAL CITIZEN COMMENTS

Marie Murphy – Expressed concerns that the use approved for 7 Oregon may promote crime in the area.

ADJOURNMENT

MOTION: It was regularly moved by Mr. Donovan, seconded by Mr. Byers, that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote.

Respectfully submitted,

Mary Tremblay, Borough Secretary