

**COUNCIL AGENDA MEETING**  
**Minutes of April 9, 2008**

**CALL TO ORDER**

President Koerbel called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute. Roll call, by Mrs. Tremblay, recorded eight members of Council present (8), as follows: Mr. Byers, Mr. Christman, Mr. Cindric Mr. Donovan, Mr. Ogden, Mrs. Sappie, Mrs. Viola and Ms. Koerbel – Also present were, Mayor O’Connell, Manager Sample, Solicitor Austin and Engineer Minsterman. (*Absent: Mr. Bloom*)

**OATH: JUNIOR COUNCIL PERSON**

Mayor O’Connell administered the Oath of Office, and, Carlynton Student, Ms. Anna Barger was sworn in as a Junior Council person.

**APPROVAL OF BILL LIST**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Ogden, to approve the April 9, 2008 List of Bills. **COMMENTS:** Mr. Cindric suggested that a glass art gift be given for the COG annual dinner door prize rather than the usual \$25. Sarafino’s gift certificate; make change on bill list. Ms. Viola inquired about the Crafton Servicenter invoice/confirmed oil change for P/W truck, and the invoice for John Pushak for \$3,900./confirmed services rendered and completed for police hiring, as authorized as previously discussed, and deduct meter refunds on the Sewer Fund Bill list/confirmed accounts with lawn watering and special deduct meters installed receive sewage charge credit. Mrs. Sappie inquired about Capt. Sumpter being permitted to attend the Chief’s conference in July, item #410.751, referencing questions itemized in an e-mail from Mr. Bloom. She asked if funds would be available since this expense was not budgeted for him to attend; Mayor O’Connell indicated that the overall police dept. budget would be fine.

MOTION carried by Unanimous Roll Call Vote, (8-0), exceptions noted (Sappie #410.751, Viola #410.53 / \$3,900 Pushak).

**APPROVAL OF MINUTES**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Christman, to approve the March 26, 2008 meeting Minutes, as amended. **COMMENTS:** Amendment, as requested by the Mayor, reference to Police Chief’s Report to be stricken.

MOTION carried by Unanimous Roll Call Vote (8-0).

**CITIZEN’S PRESENT TO ADDRESS COUNCIL**

None

**ENGINEER’S REPORT**

President Koerbel affirmed Crafton Borough’s relationship with Gateway Engineering; there will be no change in engineering firms. Referenced his letter; requesting Council consider submitting a response for EPA water quality standards being proposed for the Saw Mill Run Watershed; Crafton’s contribution is very small with minimal impact on that watershed, and therefore would not be subject to the regulations, if enacted. Crafton location is estimated to be somewhere near the end of Crafton Blvd., possibly a few houses near the City of Pittsburgh border toward the West End.

Engineer Ministerman reported that, once approved, they will prepare bid specs for the Chartiers Rock Slide project and will advertise a Bid opening date of April 23, and Council should be prepared to act on this at the April 23<sup>rd</sup> meeting of Council. Anticipating possibly three bidders; work should take less than a week to complete, with some road closing periods. Contractor will be responsible for permitting and notifications, and will need to work with and around the school bus schedule. Gateway is continuing to work on the specs for the paving project at the Black’s bridge approach.

**OLD BUSINESS and NEW DISCUSSION ITEMS:**

- a. Rock Slide on Chartiers Avenue – Engineers Report
- b. Ordinance 1581 Update – Manager Sample referred Council to the Solicitor’s Memo on the proper procedure to move forward on adoption. Mr. Cindric suggested that Council review the previously considered ordinance for any additional changes. Mrs. Tremblay reported that the proposed ordinance mirrors the requirements and ordinance adopted by Ingram Borough. Discussion on permitting for less than 25% of re-roofing, replacement windows, etc., maintenance vs. repairs/replacement. Mr. Cindric stated that under Section D(2) of the proposed ordinance, if you re-roof more than 25% you are not exempt from getting a permit. Solicitor Austin warned that if the standards are made more lenient, they may not be approved by L & I. Council will need to approve a proposed Ordinance for L & I review 30 days prior to a public hearing and adoption of the Ordinance.
- c. Part Time Summer Help – Julie Lewis, Manager, and Jason Beadle, Assistant Manager of the Pool, and Brandon Denk, Manager of the Concession Stand; employees were interviewed by Ms. Lewis and Manager Sample. Mr. Sample requested that Mike Burkhart be additionally approved for the summer Public Works hiring list.
- d. EPA Water Quality Standards for Sawmill Run Watershed – Engineers Report
- e. Arbor Day/Great Crafton Cleanup – Ms. Koerbel reported that the Great Crafton Cleanup is scheduled for Saturday, commencing at 9am. Mrs. Sappie reported that the Rec Board will be concentrating on the old putt-putt property, proposing a community gardens for various youth groups to plant and maintain; making a nice addition to the park. Ms. Koerbel added that the Arbor Day Celebration and tree dedication to Mr. Tom Witt are also scheduled for that day; at approx. 11am (time to be confirmed).
- f. Spring/Summer Newsletter – A draft newsletter was provided to Council for review; additional input/articles needed to complete the newsletter; timeline: Send to printer by end of the month and distribute by the 2<sup>nd</sup> week of May, including the Crafton Celebrates Program insert.

President Koerbel reported that an Executive Session was held prior to the meeting to discuss matters of litigation and personnel. Reminder that vacancy will exist on the Crafton Planning Commission, effective April 13<sup>th</sup>; request letters of interest from residents. Also, noted three vacancies on the Park & Shade Tree Commission. She reported that a Candidate debate forum is scheduled to be held at Crafton Elementary School auditorium on Tuesday, April 15<sup>th</sup>, from 7:30-9:30pm, moderated by the League of Woman Voters (27<sup>th</sup> District-PA House). Mr. Cindric noted that no campaigning, signs, or buttons will be permitted, and no audience cheering or interruptions will be tolerated.

**BUSINESS AGENDA****ADMINISTRATIVE**

**MOTION:** It was regularly moved by Mrs. Sappie, seconded by Mr. Donovan, to approve the 2008 Summer Employment Hiring List, dated April 4, 2008, as presented to Council; with the addition of Mike Burkhart for Public Works.

MOTION carried by Unanimous Roll Call Vote; with Mrs. Viola noting an exception/daughter on hiring list (8-0).

**PUBLIC WORKS:**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mrs. Sappie, to authorize Gateway Engineers to prepare and advertise Bid Specifications for the Chartiers Avenue Rock Slope Remediation Project.

MOTION carried by Unanimous Roll Call Vote (8-0).

**COUNCIL COMMENTS/COMMITTEE REPORTS**

Mr. Donovan – Reminded residents to support their local volunteer fire dept.

Mrs. Viola – Reported that the Ordinance Committee met last Wednesday, and are scheduled to meet again on Wed. April 16<sup>th</sup> at 6:30 pm to review Chapters 60-94. Boy Scout Troops #147 and #148 will be dropping off bags for their “Scouting For Food” drive. She reminded residents that large/bulk items, furniture can be placed out for pickup each week, but you should call ahead to WasteManagement.

Mayor O’Connell – Announced that our police department has a website; visit [www.craftonpolice.org](http://www.craftonpolice.org) She thanked Loriann Holt for creating the site; the DARE link can be accessed by children, the link to the new Crimewatch E-letter and alerts opt-in link is also available. She also reported that approx. 50 children representing the Kindergarten classes at Crafton Elementary recently toured the police dept. She noted a resident complaint from N. Emily regarding a need for resident parking permit zones due to the lack of parking because of PAT Park ‘N Ride vehicles. She reported that background checks have commenced for police candidates; will take approx. 4-6 weeks to complete.

Mr. Christman – Reported that the Crafton Celebrates 5k race will be renamed and dedicated to Tom Witt; being renamed: The Tom Witt Memorial Firecracker 5k Race.

Mrs. Sappie – Reported that a Finance Committee meeting was held on April 2<sup>nd</sup>; reviewed costs to date and discussed possible grant opportunities; next meeting is scheduled for May 7<sup>th</sup> at 7:30pm. She reiterated the Rec Board plans for the putt-putt; planning to stake-out plots for community gardens. She reminded everyone of the monthly Senior Citizen dinner; April 28<sup>th</sup>, Cost \$5.00 per person, doors open at 5:00pm.

Mr. Cindric – Reminded Council to RSVP if they plan on attending the Annual COG dinner; so far, he, Mayor O’Connell and Mrs. Viola plan on attending; cost is \$25. person, to be held at Rockefeller in Kennedy Township. He noted that the Crafton Historical Society will be holding their annual meeting this Sunday, at 7pm, at the Craftonian Hall.

Mr. Byers – Encouraged residents to provide Letters of Interest for vacant positions on the Shade Tree Commission.

President Koerbel – Read a brief statement/Resignation from Council; to be effective following adjournment of meeting (copy attached to the Minutes).

**ADDITIONAL CITIZEN COMMENTS**

None

**ADJOURNMENT**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mr. Christman, that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (8-0).

Respectfully submitted,  
Mary Tremblay, Borough Secretary