

**REGULAR MEETING
MINUTES OF DECEMBER 10, 2008**

President Christman called to order the Regular Meeting of Crafton Borough Council at 7:18 P.M., in Council Chambers of the Community Center. Flag Salute was led by Mr. Christman. Roll call, by Mrs. Tremblay, recorded all nine (9) members of Council present as follows: Mr. Bloom, Mr. Byers, Mr. Cindric, Mr. Crown, Mr. Donovan, Mrs. Luxbacher, Mrs. Sappie, Mrs. Viola and Mr. Christman. Also present were Mayor O'Connell, Manager Sample, Solicitor Ayoob and Engineer Minsterman.

APPROVAL OF BILL LIST

MOTION: It was regularly moved by Mr. Donovan, seconded by Mr. Bloom, to ratify payment of the November 26, 2008 List of Bills and approve the December 10, 2008 List of Bills, as presented, for payment. **COMMENTS:** Mrs. Viola – Dec. 10th List: #410.26 Sabre Equipment – Reported as cost expended for plastic-molded back seat installed in police car, #430.26 Knickerbocker Russell – Air hammer replacement cost; one additional payment will be due – rented one and purchased one for Taylor Street repairs project, and #455.45 Eisler – Trees purchase; Manager Sample reported that several trees were purchased for Bell Avenue and Steuben Street replacement trees, and various other areas in the borough.

MOTION carried by Unanimous Roll Call Vote (9-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved by Mr. Byers, seconded by Mrs. Viola, to approve the November 12, 2008 Meeting Minutes.

MOTION carried by Unanimous Voice Vote (9-0).

CITIZEN'S DESIROUS TO ADDRESS COUNCIL

Edward Stewart, 104 Hawthorne – 2009 Budget: Is concerned over reported job losses and Council's proposed tax increase; he referred to an alternate budget presented at the last Council meeting, and asked that Council consider approving the alternate budget.

(Betsy Martin, Noble Avenue, A.J. Pescuric 75 Bradford Avenue, David Lesondak, 10 Baldwick – 2009 Budget; *withheld comments until Budget discussion*)

Andrew Heffner, 24 Lincoln Avenue – Crafton Park Cleanup: He is a member of a new church in the area, and is offering a team of individuals to volunteer to help clean up graffiti and park area.

Kathy Verghies, 26 E. Crafton Avenue – Parking Problems; East Crafton Avenue: Sunray's Tanning business – parking changes have helped for customers, but has created parking problems for employees. Asked that Council consider offering parking permits for business owners and employees. Mrs. Luxbacher suggested that the businesses work together and share their parking in the rear to those businesses who do not have offstreet parking.

Susan Battaglio, 26 E. Crafton Avenue – Parking Problems; East Crafton Avenue: She also noted the appreciation of Council's changes in parking, but she, too, is experiencing parking problems for employees. Council is willing to review any proposals or suggestions provided by the businesses.

RECEIPT OF WRITTEN REPORTS

The following written reports were provided in Council's Packet: Treasurer's Report (October), Financial Report, Act 511 and Trash Collection Fee Reports, Police Report, Ordinance Officers Report, CVFD Report, REMS Report, and Animal Control (No Engineers written report provided). **COMMENTS:** Mrs. Viola - Inquired on Jordan's report of turning over delinquent trash fee collection; as to who are they turned over to? Mrs. Tremblay reported that Jordan does all current and delinquent collection of taxes and trash; that their report is just noting the status of changing their collection of 2008 trash fees from current to delinquent. She inquired on the difference in reporting real estate tax collection as \$1,418,919.02 vs. the Financial Report indicating \$1,292,114.08 through November. Mrs. Tremblay noted that Jordan's report includes Road Tax revenue, which is not reflected in the General Fund Financial Report; the difference is Road Tax revenue received. She inquired on #380.01, budgeting \$2,000. for Refunds on Current Expenditures, but receipts through November are \$22,181.74. Mr. Sample reported that this overage is due to the unanticipated Worker's Comp reimbursements received with regard to Sgt. Owens' claim, which offsets Police wages. She inquired on #400.39 being over budget. Manager Sample reported that this was discussed previously, that this line item and #400.37 were budgeted incorrectly, for the copier lease and maintenance; that due to this mix-up, #400.37 is, likewise, reporting under budget. She inquired about the Net Income, \$587,687.29, reported on page 8. Manager Sample noted that the TRAN note, over \$250,000., police payroll-vacation buybacks, and several other large items still need to be paid, and he anticipates a net income, at the end of December, to be approximately \$75,000. She also inquired on the Sewer Fund financial report, #470.5, expending \$622,514.09. Manager Sample advised that this amount was paid out to PNC for the Line of Credit, that the Quickbooks budget was not set up to correctly account for this expenditure. Mrs. Sappie - Inquired about an incident which does not appear on the Police Report nor any warning notices for parents or children through Crime Watch: A resident found 10 small packs of heroine in front of the A-Plus Mini Market. Chief Rost stated that he didn't have any information in front of him right now to refer to, and asked that she call him and he would pull it up. As for warning children, he added; syringes are found, everything's found, kids shouldn't be picking up anything from the ground. Mrs. Sappie reiterated her question as to why it does not appear on any report to Council or on the Crime Watch report.

MOTION: It was regularly moved by Mr. Donovan, seconded by Mr. Crown, to accept the written reports. MOTION carried by Unanimous Roll Call Vote.

MAYOR'S REPORT

Mayor O'Connell referred Council to the written Police Report, 196 complaints responded to during the month of October. She thanked Capt. Tolkacevic and Officer Chedwick for their quick response, using a fire extinguisher at a scene, prior to the fire departments arrival. She reported that a donation was received from Sam's Club, in the amount of \$1,000.00., to update crime scene investigation equipment. She noted that the department is now up to full staff, with the exception of Sgt. Owen's medical leave - with the addition of two, new, good officers. She summarized the various monies received over the past year (grants, etc.), which provided various equipment and programs for the department. She reported that REMS has contacted her and requested a three-year extension of their current contract, without change, which she has forwarded on to President Christman for Council's action. Also, requested the preparation of a Memorandum of Understanding with regard to REMS' use of borough facilities; housing their staff and ambulance. She congratulated Brandon Wolfe, and provided him with a proclamation, for his achieving Eagle Scout.

PRESIDENT'S REPORT

None

SOLICITOR'S REPORT

Mr. Ayoob reported that an Executive Session was held prior to the meeting to discuss a Zoning litigation matter with 1st Baptist Church, a personnel matter and another zoning matter with regard to a sign issue.

ENGINEER'S REPORT

Engineer Minsterman reported two breakdowns/malfunctions with the newly installed HVAC unit at the District Court – the contractor replaced a belt & pulley, and he assured Council that the unit is of high quality and can be confident of it's future operation. He noted the Motion to pay the contractor for demo of 192 Promenade; reported satisfactory completion, and is recommending payment to the contractor.

MANAGER'S REPORT

Manager Sample reported that, per the traffic study prepared by Trans-Associates, we did not meet the five criteria items to warrant a stop sign at Bradford and the Blvd, - report is on file in the office for Council's review. Reported that he received a notice from the PAWC, noting some unsafe water conditions due to low rainfall; not a major health risk and is a temporary situation. He met with John Gerlowski, regarding his proposed Eagle Scout project – providing electricity to the two smaller park shelters; Manager Sample will be working with him and Duquesne Light to complete this project.

DISCUSSION ITEMS AND OLD BUSINESS

- a. Alternate Budget – Mrs. Sappie noted that it was reported earlier that an Alternate Budget was publicly presented by Council at the last meeting, and it was not. And, it was not the Proposed Budget approved by Council for public inspection. Mr. Cindric stated that the Alternate Budget was one that he quickly put together after the meeting, without a tax increase, which he circulated to everybody. Many nearby communities have achieved their budget goals without tax increases. He expressed concerns over the Borough's prior tax increase for 2008 and, now, the proposed increase for 2009 - approx. 20%. He asked that Council reject the Proposed Budget and consider his, or a similar, alternate budget that does not reflect a tax increase. Mr. Bloom expressed concerns that this Alternate Budget severely cut the Fire Departments budget; cutting off fuel and oil, and noted that we have a contract with Thornburg and Rosslyn Farms for fire service, and what liabilities are we exposed to if a fire truck runs out of gas while on their way to a fire. The Alternate Budget suggests that the members of the fire department fundraise for fuel. It also has cut funding for hose couplings and testing; another liability issue. There were no proposed cuts to the police department, whose budget represents 29% of the total budget. It also proposes eliminating the borough secretary position, but budgets for a part-time person and budgets for a wage increase for the assistant clerk. The alternate road department budget eliminates an employee, bringing the staff to only five persons, which presents an understaffing concern in the event of a major snow storm or spring storm, and normal infrastructure repairs. Also, it would be a violation of their labor contract, if the Borough attempted to bring in any part-time persons, if needed, for this work. He noted that \$3,000 is budgeted for REMS fuel, yet it cuts the fuel for the fire department. It eliminates much needed road repairs, while a five-year road plan was discussed by Council. He stated that the Alternate Budget is unrealistic and unsafe for the people of this community. Mrs. Luxbacher noted that the Borough office is staffed by three people; a manager, a secretary and a clerk, that run this whole borough. With the volume of work that goes through that office, how can we effectively run this borough by eliminating positions of key people? This Alternate Budget will ruin Crafton, continue to let the roads and infrastructure deteriorate, by not raising taxes – which has been the case because taxes were not raised for years. She noted that the Police Secretary, at an equal salary, runs one office; officer's can prepare their own reports; displaying a one page police department report vs. the reports and information provided by the administrative office. Mr. Byers noted that, previously, the office was run by two people. He expressed concerns over the hard times; that people are losing jobs, unable to pay mortgages, which will result in unpaid real estate taxes. Hanover Township laid off their police force – tough cuts need to be made and are being made. Mr. Cindric noted that a few police budget items can be addressed and reduced. He noted that people cannot afford a 20% tax increase. That the increase from 2005 to 2009 is over a 60% increase; 30% increase over 2007. Mrs. Sappie noted that there are reasons for the needed tax increase; past litigation, a paving program established five years ago requiring over \$300,000 per year for maintenance, \$500,000.

per year to replace some of the roads – this tax increase was seriously considered and discussed; it was not frivolously decided to just raise taxes. Mrs. Sappie added that it was recommended to eliminate the Council and Mayor’s salary, yet that was not eliminated; and Mr. Cindric previously commented and opposed that cut. Mr. Cindric noted that some Council people use that money to attend seminars and spend a lot of their own personal time, and that members of Council can choose to reallocate that salary to other areas of the budget. Mayor O’Connell stated that the past debt service is the reason for this situation and not managing the money well. Position cuts are not personal, and she is not sure if anyone on Council truly knows what personnel is needed. She noted that the pool budget was not changed, and it was previously proposed to budget equal money in and money out, yet it reflects a proposed loss of \$10,000. Mr. Christman noted that, with regard to the pool, it was stated that the committee and management would make changes and make an effort to break even. Mayor O’Connell inquired on possible insurance savings that should be looked into, and that Council needs to be a little more hands-on, and not just rely on the Manager. Mrs. Viola noted that this is a wake up call; sacrifices have to be made, tough decisions have to be made, no one wants to eliminate positions. This is a business decision; things that need to be addressed if Council is to present a balanced budget. It was noted that due to labor contracts, wage freezes cannot be considered. Mr. Byers commented on the losses experienced in the pension funds. Police beginning balance, in January, \$2,566,361.59 vs. end of October, \$2,181,867.22, resulting in a change in value at a loss of \$645,983.84. The Employees fund, beginning at \$553,032.01 vs. October value at \$436,419.26, reflecting a loss of \$134,534. Need to look at safer investments, such as T-Bonds, etc. to secure these funds for the future needs. Mr. Donovan added that unexpected expenses and problems have arisen over the past few years that were not anticipated or budgeted for, which has contributed to the current financial situation. Mr. Christman agreed, and, added, that the roads and other infrastructure expenses need to be addressed to stop the deterioration, and the proposed budget is addressing these items. Mr. Crown noted that over the years, to balance the budget, capital improvements were cut. That the proposed budget addresses both immediate needs and a five-year plan; and understands that with this proposed budget, little or no tax increases are anticipated for the next three years. Manager Sample concurred, and added that little, no more than ¼ mil increase, or no tax increase, is the plan. He added that all pension funds have been affected by the market and that the State may allow a re-amortization to spread the required funding needs over a longer period of time. He noted that funds were borrowed for the 2007 paving program as no funds were budgeted, and there was no tax increase, and then, the Black’s Bridge problem arose; creating more debt service. The proposed budget provides for this debt service and reserves for other items, such as the possible \$1 million debt for the Duncan litigation, and other known expenses. Mr. Cindric noted the Auditor’s report reflects an aggregate 3 ½ million in debt for the borough, and our proposed budget is about \$3.9 million. Mr. Crown noted that Mr. Cindric is comparing an aggregate debt that includes the sewer fund debt to the General Fund debt; comparing apples to oranges. Mr. Cindric noted that Ingram has no debt, they have always created capital improvement reserve funds and projects were done when the funds were available. Crafton Borough has never done this and continues to borrow funds to do capital improvements. He added that Allegheny County and the State are not proposing tax increases, but are making cuts. Mrs. Luxbacher noted that new businesses have come into the borough because it is a viable community; if Council doesn’t take care of it’s roads and infrastructure, no one will want to come in to Crafton. Costs will continue to go up, and more borrowing will be needed if it is not planned for now. Citizen, Betsy Martin – Shared services with neighboring communities need to be look at. It was noted that Council has been looking into this. Other communities need to be willing to merge, labor contracts, etc. also, create problems. She suggested that the State provide guidance and assistance in merging services. Mr. Crown noted that the fire department has looked into a consolidation but there was not interest on the part of other fire departments. He noted that Manager Sample has been discussing a review of all of the departments, and peer-to-peer reviews, with Michael Foreman of the DCED, for the upcoming year.

Citizen, A.J. Pescuric - She noted appreciation for Council's efforts on the Borough's budget. She asked that Council give up their salary, and provide that savings to the office salaries. She believes that a drug problem in Crafton will ruin Crafton rather than the condition of Back Bone Road; this is a bigger issue that would influence people looking to move into Crafton. Perhaps productivity, roles and duties of personnel needs to be evaluated before making any drastic cuts in personnel. Timing stinks, and perhaps some purchases and improvements do need to be postponed and funds reserved for future projects. She also commented that perhaps added signage and warnings at Bradford and the Blvd. be posted, rather than a stop sign, to alleviate the problem at that intersection.

Citizen, David Lesondak - Commented that common sense, uncommon sense and creative thinking outside the box, is necessary to do this job, and perhaps Council should look at priorities and defer projects, such as Backbone Road repairs, and other improvements, considering the climate, and until funds can be available.

Citizen, Marty Kury, 30 Lincoln Avenue – Expressed confusion over the percentage tax increases quoted by Mr. Cindric, particularly over the past two years, and asked what dollar amount the proposed tax increase would represent over last year. Mr. Crown noted that the proposed increase for 2009 would represent approx. \$13.60 per month, \$162.50. for the year, based on a home assessed at \$100,000. Mr. Kury felt such a tax increase would not be a detriment and keep people from moving into Crafton, but deteriorated roads, no fire department will influence them.

b. Ombudsman – Two letters of interest were received; Thomas Pelligrino and Joan Kury. Mrs. Luxbacher does not recall any discussion on this and how do these individuals know of this position? Protocol is to announce this position and ask for interested persons to provide a letter of interest. Mayor O'Connell added that one or two persons can be appointed. Mr. Christman noted that there is a motion on the agenda, and both individuals can be appointed.

c. Appointment of Property Tax Collector – Manager Sample noted that no letters of interest have been received, and considering Mrs. Keeley's tax office experience, she has indicated her willingness to serve as Property Tax Collector. Mr. Cindric stated that, previously, it was discussed that the Borough Manager be appointed, and it is permitted per the Borough Code, Section 902. Solicitor Ayoob noted that the appointed Tax Collector must be a registered elector of the borough, that the Borough Manager or Secretary can continue to perform collections in the absence of a Tax Collector, but Council needs to appoint a Tax Collector, who is a registered elector, within 30 days. Since Manager Sample does not reside in the Borough he cannot be appointed. Solicitor Ayoob, further added, that the Section 902 referred to by Mr. Cindric, was changed with the recent Borough Code update, and he referred Council to the revised Section 901.

d. Zoning Hearing Board Vacancy – Manager Sample reported that a letter of interest has been received by Mr. Palchowski to be considered for re-appointment to the Zoning Hearing Board.

e. Right To Know Policy – Solicitor Ayoob provided Resolution changes in accordance with the Act. Mr. Cindric asked that revised forms also be prepared. Mrs. Tremblay advised that the forms previously created, on the advice of the Solicitor, already do meet the requirements and changes of the current Act.

BUSINESS AGENDA

ADMINISTRATION:

MOTION: It was regularly moved by Mr. Bloom, seconded by Mr. Cindric, that the Borough Secretary be authorized to advertise the 2009 Council Meeting Schedule to be held on the second and fourth Wednesday's of each month beginning at 7:15 PM. **COMMENTS:** Mrs. Tremblay reviewed possible change considerations for both November and December due to the Thanksgiving and Christmas holidays.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved by Mr. Bloom, seconded by Mr. Donovan, to appoint Joan Kury and Thomas Pelligrino to the position of Ombudsman per the agreement with Robinson Emergency Medical Service.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved by Mr. Bloom, seconded by Mrs. Viola, to appoint Patricia Keeley to the fill the vacant position of Property Tax Collector.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved by Mr. Bloom, seconded by Mrs. Sappie, to re-appoint Steve Palchowski to the Zoning Hearing Board for a term to expire on December 31, 2011.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved by Mr. Bloom, seconded by Mr. Cindric, to adopt Resolution 2008-10 adopting a policy regarding the access of public records.

MOTION carried by Unanimous Roll Call Vote (9-0).

BUDGET AND FINANCE

MOTION: It was regularly moved by Mrs. Sappie, seconded by Mr. Donovan, to adopt the 2009 Borough of Crafton General Fund and Special Road Improvement Tax Fund Budgets, eliminating the Salary of Council and the Mayor, and eliminating the Salary increases for the Administrative Staff, Crossing Guards and Police Secretary.

MOTION carried by a Six Yes, Three No (*Byers, Cindric, Viola*) Roll Call Vote (6-3).

MOTION: ~~I move to adopt the Alternate 2009 General Fund and Road Fund Budgets.~~ WITHDRAWN

MOTION: It was regularly moved by Mrs. Sappie, seconded by Mr. Donovan, to adopt Resolution No. 2008-11 fixing the Annual Salaries of Certain Employees of the Borough of Crafton, Commencing with January 1, 2009, establishing Holidays, Vacations, Sick Leave and other Benefits and providing Disciplinary Procedures for the Violations thereof; and, repealing any and all Resolutions inconsistent therewith, as amended. **COMMENTS:** It was noted to correct Section II. D – to reflect only 2 Captains.

MOTION carried by a Six Yes, Three No (*Byers, Cindric, Viola*) Roll Call Vote (6-3).

MOTION: It was regularly moved by Mrs. Sappie, seconded by Mr. Donovan, to adopt Resolution No. 2008-12 of the Borough of Crafton establishing a General Schedule of Fees, Costs, Charges and Expenses pursuant to Borough Ordinances and repealing any and all Resolutions inconsistent therewith, as amended. **COMMENTS:** It was noted that the fees resolution does include an increase in the sewer surcharge, from \$5.50 per 1,000 gals. to \$6.00 per 1,000 gals.

MOTION carried by an Eight Yes, One No (*Byers*) Roll Call Vote (8-1).

MOTION: It was regularly moved by Mrs. Sappie, seconded by Mr. Donovan, to Adopt Ordinance No. 1595 of the Borough of Crafton fixing the Tax Rates on Real Property for the 2009 Fiscal Year at 7.0 mills for General Fund purposes and 1.75 mills for the Special Road Improvement Tax Levy.

MOTION carried by a Six Yes, Three No (*Byers, Cindric, Viola*) Roll Call Vote (6-3).

MOTION: It was regularly moved by Mrs. Sappie, seconded by Mr. Bloom, to adopt Resolution No. 2008-13 authorizing the Issuance of a Tax and Revenue Anticipation Note, Series 2009; accepting the Proposal of PNC Bank at a rate of 3.59%, borrowing the sum of \$250,000. **COMMENTS:** Mrs. Viola inquired on eliminating this borrowing, if anticipating a surplus fund balance of \$75,000. Mayor O'Connell noted that this has been a typical practice of the borough every year in anticipation of tax revenues, and Mrs. Tremblay added that it is a safeguard, in the event tax funds are not received as anticipated and to guarantee that the Borough can timely meet payroll and other expenses. Also, adding that it is an in and out transaction, and the interest expense is offset by interest earned by depositing these funds in an interest bearing account. Manager Sample advised that this amount can be paid back to PNC at any time the borough feels satisfied that the revenue is sufficient to pay expenses. However, the paperwork and filing has been prepared at the \$250,000. and any change now would require Council to meet again and vote to change the budget, the TRAN paperwork and Resolution before the end of the month.

MOTION carried by a Six Yes, Three No (*Byers, Cindric, Viola*) Roll Call Vote (6-3).

PUBLIC WORKS:

MOTION: It was regularly moved by Mrs. Viola, seconded by Mr. Bloom, to approve the final payment to Gary Mancini in the amount of \$9,964.00, for the Demolition of 192 Promenade, per the recommendations of the Engineer, and subject to the Borough's receipt of the Maintenance Bond.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved by Mrs. Viola, seconded by Mr. Cindric, to approve payment to Advanced Pipe Technologies, Inc., in the amount of \$3,725.03, for the Final Payment for Year 4 - Joint CCTV Project.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved by Mrs. Viola, seconded by Mr. Donovan, to approve Estimate No. 1 to MARC Service, Inc., in the amount of \$35,910.00, for the Crafton Boiler/Roof Top Unit Replacement Project. **COMMENTS:** Mrs. Viola inquired on any warranties provided on this work. Manager Sample would look into the Contracts and discuss it with the Engineer, and get back to Council. He advised that the work has been done in accordance with the contract and the Engineer has recommended payment accordingly, so payment cannot be withheld or unpaid to the Contractor, now, due to questions of whether or not there is a warranty in place on this work or equipment. He added that there is a one year maintenance bond in place.

MOTION carried by Unanimous Roll Call Vote (9-0).

COUNCIL COMMENTS/COMMITTEE REPORTS:

Mr. Donovan – Reiterated comments to support local volunteer fire departments.

Mrs. Viola – Noted that she is not a proponent of the Budget that was passed. She reminded everyone that it is an election year, and Councilmembers are elected representatives.

Mr. Bloom – Noted that just because certain amounts have been budgeted, it doesn't mean every dollar has to be spent as budgeted. Every department will make every effort to watch it's spending and get by without, if possible.

Manager Sample – Reported that a letter was received from Congressman Tim Murphy requesting we provide a summary of all capital projects anticipated for Crafton Borough, such as Blacks Bridge and Clearview Avenue repairs, in consideration of proposed Federal Government infrastructure funding.

Mrs. Sappie – Next Sr. Citizen dinner is Dec. 20th. She reminded everyone to donate to the local food pantries, including monetary contributions.

Mrs. Luxbacher – Noted that food donations may also be given to St. Philips for the food bank, and can be left in the vestibule and also at the Library.

Mr. Cindric – Reported that he attended the COG meeting on Nov. 20th, noting that with the drop of gasoline prices we can anticipate a drop of the fuel surcharge for salt deliveries; also, noted this years' salt price is \$45.08 vs. last year at \$43.63. He also commented that Senior Citizens are provided a tax break of 30% on Allegheny County taxes and Crafton Borough provides a 25% tax reduction.

Mr. Christman – Noted that he has listened to resident comments and complaints to fix roads over the past 2 ½ years; he believes that this budget and Council's plans take all of this into consideration, as these items are long over due and need to be taken care of.

Council wished everyone a Merry Christmas and Happy New Year.

CITIZEN COMMENTS

Edward Stewart – Offered additional comments on the budget, across the board reduction, wasteful spending, consolidation of services, metropolitanism, and plans for the County to join with the City of Pittsburgh.

ADJOURNMENT

MOTION: It was regularly moved by Mr. Donovan, and seconded Mrs. Luxbacher, that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (9-0)

Respectfully submitted,

Mary Tremblay
Borough Secretary