

**COUNCIL AGENDA MEETING**  
**Minutes of August 12, 2009**

**CALL TO ORDER**

President Christman called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mrs. Sappie. Roll call, by Mrs. Tremblay, recorded eight members of Council present (8), as follows: Mr. Bloom, Mr. Byers, Mr. Cindric, Mr. Crown, Mr. Donovan, Mrs. Sappie, Mrs. Viola and Mr. Christman (*Absent: Mrs. Luxbacher*) – Also present were Mayor O’Connell, Manager Sample and Solicitor Brown.

**EXECUTIVE SESSION** – President Christman reported that Council had met in Executive Session, prior to the meeting, to discuss a potential litigation and personnel matter; no action to be taken.

**APPROVAL OF BILL LIST**

**MOTION:** It was regularly moved by Mrs. Sappie, seconded by Mr. Bloom, to approve the August 12, 2009 List of Bills, as presented. **QUESTIONS:** Mrs. Viola - #400.21 Admin. Postage; Mrs. Tremblay noted that a total of \$500. in postage is available to all departments; as used, the meter tracks usage by each department – Admin. uses a lot of postage for basic and certified mailings, as well as bill payment; referred to number of pieces to be mailed on each bill list, approx. 75 to 100 pieces per meeting/bill list. Mr. Bloom - #452.22 Schmidts Supply; pool chemicals – Mrs. Tremblay confirmed that this is a normal invoice for pool chemicals; that there are usually several similar invoices throughout the pool season.

MOTION carried by Unanimous Roll Call Vote (8-0), with exceptions noted (*Donovan #404.32, item #3, Viola #404.31, #404.32*).

**APPROVAL OF MINUTES**

**MOTION:** It was regularly moved by Mr. Donovan, seconded by Mrs. Sappie, to approve the Minutes of July 22, 2009 and Special Meeting of August 3, 2009. **COMMENT:** Correction-number of Council present; record as eight not six.

MOTION carried by Unanimous Roll Call Vote (8-0), with Mrs. Viola abstaining from approval of the July 22, 2009 Minutes (absent).

**CITIZEN’S PRESENT TO ADDRESS COUNCIL**

None

**ENGINEER’S REPORT**

Manager Sample reported: Bid Opening for Marion Street paving is scheduled for August 20<sup>th</sup>, and should have the results for the August 26<sup>th</sup> Council meeting.

**OLD BUSINESS and NEW DISCUSSION ITEMS:**

- a. Police Officer Appointments – No complaints; all good comments, adding that Patrolman Berry had also received an accommodation during the year. Question: Rank as Patrolman vs. Patrol Officer; per contract, Patrolman.

- b.** Bridge Estimates – HDR was authorized to begin specs and estimates for work on Black’s Bridge, in anticipation of Stimulus money. The total cost estimate is approx. \$210,000. Council needs to decide to authorize preparation of specs for all items listed or pick and choose portions of work, and go out to bid early next season. This is within the budget for the five-year plan, and is less than expected. He recommends Council more forward on this, and put out to bid early, for better pricing. Includes spot-painting only; does not include expansion dams – separate specs were already prepared for them, HDR estimated \$70,000., Bid came in at approx. \$150,000., which Council rejected. Mr. Bloom noted that, additionally, the Borough plans on paving the bridge approaches in the next paving program. No input or joint consideration by the City of Pittsburgh. Mr. Cindric expressed concerns with possible cracking of the existing concrete bridge deck while this work is being performed, and will there be anything to address this in the specs? He also noted cracking of the existing cement at the round supports; this work was done by Public Works about four years ago and it is deteriorated and not holding up well.
1. Chartiers/Bells Run – Flooding at Idlewood Station area; Manager Sample met with City of Pittsburgh representatives; dredge work was done today by the City and being added to their routine maintenance schedule.
- c.** Resolution 2009-13 – Bldg Fees – Resolution is to correct an error in rate for commercial construction, which should mirror BIU contract rate. Rate resolution reflects 1 ¼ % and should read 2 ½ %
- d.** Garbage Contract – Committee and Council input requested for any proposed additions to the contract; such as smaller trucks for alley pickups and perhaps two day per week service – one regular pickup and one for alley pickup. Manager Sample did not have any information on current contract pricing in other municipalities. Mr. Byers requested a copy of the current contract be e-mailed to him.
- e.** Civil Service Eligibility List – Current list is approx. 1 ½ years old, with four eligible candidates. Manager Sample recommended that Council ask the Civil Service Commission to void the current list and begin the hiring process to establish a new list.
- f.** EMS Service Agreement – Addendum I – Self explanatory; to include language clarifying the 24 hr./in-house coverage. Question concerning A. 4.ii – Northwest Rep. confirmed they will always provide ALS (Advanced Life Support) teams.
- g.** CDBG Year 35 – ADA Curb Cut Project – Previous bid was rejected. With the elimination of the Steuben Street curb cuts, better pricing was received. The base bid is for nine ramps, only two bidders, at approx. \$1,900. per cut. The grant is for \$12,000., leaving a difference payable by the Borough of \$4,500. It is recommended to accept the bid and award the project to Palombo, per the Motion on the Agenda.

**BUSINESS AGENDA**

**ADMINISTRATIVE:**

**MOTION:** It was regularly moved by Mrs. Viola, seconded by Mr. Bloom, to adopt Resolution No. 2009-13, amending Rate Resolution No. 2008-12; by removing the duplicated alterations and repairs fee from the Building Permit Fee section for Other Use Groups.

MOTION carried by Unanimous Roll Call Vote (8-0).

**PUBLIC SAFETY:**

**MOTION:** It was regularly moved by Mr. Bloom, seconded by Mr. Donovan, that Daniel J. Berry, having completed the required one (1) year probation period, be appointed as permanent patrolman for the Borough of Crafton.

MOTION carried by Unanimous Roll Call Vote (8-0).

**MOTION:** It was regularly moved by Mr. Cindric, seconded by Mr. Byers, that Jason J. Chedwick, having completed the required one (1) year probation period, be appointed as permanent patrolman for the Borough of Crafton.

MOTION carried by Unanimous Roll Call Vote (8-0).

**MOTION:** It was regularly moved by Mrs. Sappie, seconded by Mr. Donovan, to accept Addendum I to the EMS Service Agreement by and between the Borough of Crafton and Embrooke, Inc. d/b/a Northwest EMS, which represents the addition of subsection 4 of Section IV; Obligations of NorthWest EMS, A. Staffing and Services.

MOTION carried by Unanimous Roll Call Vote (8-0).

**PUBLIC WORKS**

**MOTION:** It was regularly moved by Mr. Byers, seconded by Mrs. Sappie, to approve the low bidder, Palombo Contracting, for the base bid contract amount of \$16,885.00, as recommended by Gateway Engineers and CharWest COG, for the CDBG Year 35 ADA Curb Cut Project subject to approval by Allegheny County.

MOTION carried by Unanimous Roll Call Vote (8-0).

**MOTION ADDED:**

**MOTION:** It was regularly moved by Mr. Cindric, seconded by Mr. Byers, to request the Crafton Civil Service Commission void the current eligibility list and to request the Commission to prepare and certify a new list.

MOTION carried by Unanimous Roll Call Vote (8-0).

**SET AGENDA – REGULAR MEETING OF AUGUST 26, 2009**

1. South Emily Traffic Study – Traffic Study was received just today; not reviewed yet – will provide info to Council for next meeting.
2. Marion Street Bids
3. Bridge Repair – HDR

4. Public Safety – G20 Summit preparation; meeting of Police, Fire Chiefs and Emerg. Management Coordinator; request that they also be present at the August 26<sup>th</sup> Council meeting.
5. Salt Bid
6. Act 32 Tax Committee Delegate appointment; Mark Schuster has indicated an interest in appointment; Mr. Bloom requested a letter of interest/qualifications/ Mr. Christman suggested he be at the next meeting to address any questions.
7. Reclamite project update.
8. Civil Service/Eligibility List – Commission response.

### **COUNCIL COMMENTS/COMMITTEE REPORTS**

Mr. Donovan – Reminded everyone to support local volunteer fire departments.

Mrs. Viola – Ordinance committee meeting, August 19<sup>th</sup>, at 6:00pm. Reclamite application update (for next meeting); work will be scheduled when company has several jobs scheduled in the area.

Mayor O’Connell – Congratulated Officer’s Berry and Chedwick on their appointment to permanent patrolman status. With regard to establishing a new eligibility list, she asked that the Commission do so at a low cost, a lot of methods out there to accomplish this in a cost effective way. A CrimeWatch e-mail alert went out, reporting that someone received a call from someone representing themselves as someone from CrimeWatch and asked various information about the persons house. She noted that no one from CrimeWatch will call you, nor ask you for any information about your house; so beware of such activity. School guards have had their meeting and are prepared for the school year.

Mrs. Sappie – Rec Board met this past Monday, a decided to do a Craft/Vendor show on Nov. 7<sup>th</sup>, and rent out tables, etc. to fund raise to offset costs for entertainment for the Senior Citizen dinners. Senior Citizen dinner is August 29<sup>th</sup>. Finance committee will not meet the 3<sup>rd</sup> Wednesday, and she will meet with Manager Sample on Monday, to review the year-to-date finances.

Mr. Cindric (on behalf of Mrs. Luxbacher) – Library wall mural is progressing and going well; to be completed by the end of September.

Mr. Christman – Crafton Celebrates meet last night; still in need of volunteers, putting together a few fundraisers, and joining the fire department on their Monte Carlo Night/Night at the Races in October. Stage performances continue, Thursday nights; the Civic Club’s Peach Festival is also planned during this Thursday’s stage performance.

Mrs. Tremblay/Manager Sample – Manager Sample reported that the Ribfest was a great success; the Rotary raised over \$10,000. which will be put back into the community in through various projects. Mrs. Tremblay noted that school starts early this year; August 24<sup>th</sup>, so there is a change in the swimming pool schedule – may only open weekdays from 4 – 7pm.

### **ADDITIONAL CITIZEN COMMENTS**

None

### **ADJOURNMENT**

**MOTION:** It was regularly moved by Mr. Bloom, seconded by Mr. Donovan, that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (8-0).

Respectfully submitted,  
Mary Tremblay, Borough Secretary

